



***BYLAWS***  
of  
Calvin Christian School  
Society of Chatham

As Adopted by the  
Members of  
Calvin Christian School Society of Chatham

April 24, 2003

## **CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM**

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**BYLAW NO.1**  
**A BYLAW RELATING GENERALLY TO THE TRANSACTION**  
**OF THE BUSINESS AND AFFAIRS OF**  
**CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM**  
BE IT ENACTED and it is hereby enacted as a bylaw of  
CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM

(hereinafter called the "Corporation") as follows:

**ARTICLE I**  
**GENERAL BUSINESS**

**Registered Office**

- 1.1 The Head Office of the Corporation shall be located at 475 Keil Drive South in the City of Chatham in the Municipality of Chatham-Kent in the province of Ontario until such time as it is changed by bylaw of the Corporation.

**Corporate Seal**

- 1.2 The seal, an impression thereof is stamped in the margin hereof, shall be the seal of the Corporation until such time it is changed by bylaw of the Corporation.

**Financial Year**

- 1.3 The financial year of the Corporation shall terminate on August 31 and thereafter on the anniversary date thereof in each year, until such time it is changed by bylaw of the Corporation.

**Banking Arrangements**

- 1.4 The banking business of the Corporation, or any part thereof, shall be transacted with such bank, trust company or other firm or Corporation carrying on a banking business as the directors may designate, appoint or authorize from time to time by resolution and all such banking business or any part thereof shall be transacted on the Corporation's behalf by such one or more officers and/or other persons as the board may designate, direct or authorize from time to time by resolution and to the extent therein provided, including without restricting the generality of the foregoing, the operation of the Corporation's accounts; the making, signing, drawing, accepting, endorsing, negotiating, allotting, depositing or transferring of any cheques, promissory notes, drafts, acceptances, bills of exchange and orders for the payment of money; the giving of receipts for and orders relating to any property of the Corporation; the execution of any agreement relating to any banking business and defining the rights and powers of the parties thereto; and the authorizing of any officer of such bank to do any act or thing on the Corporation's behalf to facilitate such banking business.

**Execution of Instruments**

- 1.5 Deeds, transfers, assignments, obligations and other instruments in writing requiring the signature of the Corporation shall be signed on behalf of the Corporation by two officers, consisting of one of the President or Vice President and one of the Corresponding or Recording Secretary and the corporate seal shall be affixed to such instruments as may be required by any person so authorized to sign on behalf of the Corporation.

Contracts in the ordinary course of the Corporation's operations, may be entered into on behalf of the Corporation by any person authorized by the directors of the Corporation.

Notwithstanding any provisions to the contrary contained in the bylaws of the Corporation, the directors may at any time and from time to time by resolution direct the manner in which, and the person or persons by whom any particular deed, transfer, contract, obligation or other instrument in writing, any class of deeds, transfers, contracts, obligations or other instruments in writing requiring signature by the Corporation may or shall be signed.

## Amendments

1.6. **Bylaws No.1, No.2 and No.3** are general Bylaws and can only be amended as follows:

Any proposed amendment shall be achieved at two (2) subsequent meetings of members. At the first meeting of members the amendments shall be read and discussed. The amendment shall then be passed for final approval at the following meeting of members and shall be approved by a 75% majority of the votes cast by the members of the Corporation.

**Bylaw No.4, No.5, No.6 and following Bylaws** called Regulatory Bylaws may be amended by a simple majority vote by the members present at a meeting of members.

## ARTICLE II DIRECTORS

### Power of Directors

2.1 The directors of the Corporation shall manage or supervise the transaction of the business and affairs of the Corporation.

However, in the following matters;

- annual budget,
- expenditures in excess of 10 percent above the budget, where such expenditures have not been approved in principle by the budget,
- major capital expenditures,
- major changes in programs or policies,
- and the sale, leasing or purchase of lands or buildings,

the directors of the Corporation must be authorized by prior resolution at a meeting of the members.

### Duties of the Directors of the Corporation

- 2.2
- a) Determine Corporation policies in harmony with the Objects and Bylaws and in accordance with the Corporation's decisions.
  - b) Employ and appoint administrators and other personnel qualified to carry out the programs and policies of the Corporation.
  - c) Terminate staff as appropriate under the circumstances.
  - d) Devise ways and means of obtaining the necessary funds for carrying out the programs and policies of the Corporation and determining how these funds shall be disbursed.
  - e) Assure itself that the programs and policies of the Corporation are faithfully carried out.
  - f) Appoint out of its membership such committees, as it may deem necessary for the performance of its duties.
  - g) Enter into any arrangements with any authorities, federal, provincial, municipal, or otherwise, including agreements for affiliation or federation with any other school, college or university that may seem conducive to the Corporation's objects or any of them and to obtain from any such authority any rights, privileges and concessions which the Corporation may think it desirable to obtain and carry out, exercise and comply with any such arrangements, rights, privileges and concessions.
  - h) See to it that all necessary books and records of the Corporation required by the by-laws of the Corporation or by an applicable statute or law, are regularly and properly kept.

### Number of Directors and Quorum

2.3 Subject to the articles of the Corporation, the number of directors of the Corporation shall be that number of directors as specified in the articles or shall be that number of directors as determined from time to time by a resolution of the directors of the Corporation. A majority of the number of directors shall constitute a quorum at any meeting of the directors. Notwithstanding vacancies, the remaining directors may exercise all the power of the directors of the Corporation so long as a quorum of the directors of the Corporation remains in office.

## Qualifications

- 2.4 Each director shall be twenty-one (21) or more years of age and shall be an individual as defined by the Act and must be a Regular member in good standing of the Corporation.

#### **Resident Canadians**

- 2.5 Directors of the Corporation shall be resident Canadians.

#### **Transaction of Business**

- 2.6 A majority of the total directors of the Corporation shall form a quorum for the transaction of business.

A resolution in writing signed by all the directors entitled to vote on that resolution at a meeting of directors or a committee of directors, is as valid as if it had been passed at a meeting of directors or a committee of directors.

#### **Election and Term**

- 2.7 a) Directors shall be elected at the spring meeting of the Corporation and become official members of the directors of the Corporation following the regular August board meeting. The newly elected directors are expected to attend the board meetings between election and August in an ex-officio capacity.
- b) The term of office of the directors of the Corporation shall be for four (4) years. A director is not eligible for re-election for a period of one (1) year. In order that the board members may retire in proper succession, the terms of office shall be spaced so that no more than 25% of the directors retire in any one year.

#### **Removal of Directors**

- 2.8 The office of a director shall be automatically vacated if:
- a) a director shall resign his office by delivering a written resignation to the Corresponding Secretary of the Corporation;
  - b) at a special meeting of the directors of the Corporation a resolution is passed by two thirds of the members of the directors of the Corporation that he be removed from office immediately. Such removal shall be ratified at the next membership meeting.
  - c) on death of a director;
  - d) a director becomes of unsound mind and is so found by a court in Canada;
  - e) a director ceases to be a Regular member of the Corporation.

#### **Vacancies**

- 2.9 Vacancies on the board of directors, however caused, so long as a quorum of the directors remains in office, may be filled by appointment from the Regular members of the Corporation, until the next meeting of the members. Such appointment shall be ratified at the next meeting of the members. The new director shall serve for the unexpired term of their predecessor and may be re-elected. If there is not a quorum of directors, the remaining directors shall forthwith call a meeting of the members to fill the vacancies. If they fail to call a meeting of the members or if there are no directors remaining in office, a meeting may be called by any Regular member.

#### **Calling of Meetings**

- 2.10 Meetings of the directors of the Corporation shall be held from time to time, at such place, at such time and on such day as the President or a Vice-President or any two (2) directors may determine, and the Recording Secretary shall call meetings when directed or authorized by the President or by a Vice-President or by any two (2) directors. Notice of every meeting so called shall be given by any of the authorized means to each director not less than forty-eight hours (excluding any part of a Sunday or Holiday as defined by the Interpretation Act of Canada for the time being in force) before the time when the meeting is to be held and such notice shall specify the general nature of any business to be transacted, save that no notice of a meeting shall be necessary if all the directors are present, and do not object to the holding of the meeting, or if those absent have waived notice of or have otherwise signified their consent to the holding of such meeting. Emergency meetings shall be called at the discretion of the President with the timing of such meeting polled by the President.

#### **Place of Meeting**

- 2.11 Meetings of the directors of the Corporation may be held at the registered office of the Corporation or at any other place within the Municipality of Chatham-Kent.

### **Participation by Telephone**

- 2.12 With the unanimous consent of all the directors of the Corporation present at or participating in a meeting, a meeting of directors or of a committee of directors may be held by means of such telephone, electronic or other communication facilities as permit all persons participating in the meeting to communicate with each other simultaneously and instantaneously and a director participating in such a meeting by such means is deemed to be present at that meeting. If a majority of the directors participating at a meeting held as herein provided are then in Canada the meeting shall be deemed to have been held in Canada.

### **Votes to Govern**

- 2.13 At all meetings of the directors of the Corporation, every question shall be decided by a majority of the votes cast on the question and in case of an equality of votes, the Chairman of the meeting shall have a deciding vote.

### **Remuneration of Directors**

- 2.14 The directors shall receive no remuneration for being a director. A director may be reimbursed for reasonable expenses incurred by him in the performance of his duties, provided such expenditures have been pre-approved by the directors of the Corporation.

### **Indemnity of Directors**

- 2.15 Every director or officer of the Corporation or other person who has undertaken or is about to undertake any liability on behalf of the Corporation and their heirs, executors, administrators and estate and effects, respectively, shall from time to time and at all times, be indemnified and saved harmless out of the funds of the Corporation, from and against:
- a) all costs, charges and expenses whatsoever which such director, officer or other person sustains or incurs in or about any action, suit or proceeding which is brought, commenced or prosecuted against him for or in respect of any act, deed, matter or things whatsoever made, done or committed by him in or about the execution of the duties of his office or in respect of any such liability;
  - b) all other costs, charges and expenses which he sustains or incurs in or about or in relation to the affairs thereof, except such costs, charges or expenses as are occasioned by his own willful neglect, default or as stated "Exclusions" in the Corporation's Professional Liability Insurance Policy.

### **Declaration of Interest**

- 2.16 Every director or officer of the Corporation who has a conflict of interest in any matter shall declare the conflict and shall not be entitled to vote on the matter. Conflict of interest constitutes having any interest in the matter personally or by any spouse or by children or by any corporation of which he or any of his family have a 25% or more interest whether by direct or indirect ownership.

### **Avoidance Standards**

- 2.17 If a material contract is made or a material transaction is entered into between the Corporation and a director or officer of the Corporation or between the Corporation and any other person of which a director or officer of the Corporation is a director or officer or in which he has a material interest, the director or officer is not accountable to the Corporation or its members for any profit or gain realized from the contract or transaction; and the contract or transaction is neither void or voidable, by reason only of that relationship or by reason only that the director is present at or is counted to determine the presence of a quorum at the meeting of directors that authorized the contract or transaction, if the director or officer disclosed his interest as hereinbefore provided and the contract or transaction was reasonable and fair to the Corporation at the time it was so approved. A director or officer acting honestly and in good faith is not accountable to the Corporation or to its members for any profit or gain realized from any such contract or transaction by reason only of his holding the office of director or officer and the contract or transaction, if it was reasonable and fair to the Corporation at the time it was approved, is not by reason only of the director's or officer's interests therein void or voidable where, the contract or transaction is confirmed or approved by special resolution at a meeting of the members duly called for that purpose; and the nature and extent of the director's or officer's interest in the contract or transaction is disclosed in reasonable detail in the notice calling the meeting.

### **Standard of Care**

- 2.18 Every director and officer of the Corporation in exercising his powers and discharging his duties shall, act lawfully, honestly and in good faith with a view to the best interests of the Corporation; and exercise the care, diligence and skill that a reasonably prudent person would exercise in comparable circumstances. Every director and officer of the Corporation shall comply with the Act, the regulations, articles, bylaws, board policies and any decisions made at a duly called meeting of the members.

### **Insurance for Directors and Officers**

- 2.19 The Corporation may purchase and maintain insurance for the benefit of current and former directors or officers of the Corporation, against any liability incurred by him in his capacity as a director or officer of the Corporation, except where the liability relates to his failure to act honestly and in good faith with a view to the best interests of the Corporation.

## **ARTICLE III OFFICERS**

### **Elected Officers**

- 3.1 The directors of the Corporation may from time to time designate the offices of the Corporation, appoint officers, specify their duties and subject to the Act, delegate to them powers to manage the business and affairs of the Corporation. A director may be appointed to any office of the Corporation and the same person may hold two or more offices of the Corporation. In the absence of a written agreement to the contrary, the directors of the Corporation may remove at its pleasure any officer of the Corporation. The directors of the Corporation shall settle the terms of office from time to time. Unless otherwise from time to time specified by the directors of the Corporation the offices of the corporation, if so designated, and the officers so appointed shall have the following duties and powers.

### **President**

- 3.2 The President shall preside at and chair all meetings of the members and of the directors of the Corporation and shall be charged with the general supervision of the business and affairs of the Corporation and enforce the provisions of the bylaws. The President shall be appointed from amongst the directors. The President may attend meetings of all committees.

### **Vice-President**

- 3.3 During the absence or inability of the President his duties may be performed and his powers may be exercised by the Vice-President. He shall also perform such duties and exercise such powers as the President may from time to time delegate to him or the board may prescribe. In the absence of the President and Vice President, a chairperson shall be appointed by the directors of the Corporation for meetings occurring during their absence.

### **Recording Secretary**

- 3.4 The Recording Secretary shall give, or cause to be given, all notices required to be given to members, directors and members of committees; he shall attend all meetings of the directors and of the members and shall enter or cause to be entered in book kept for that purpose minutes of all proceedings at such meetings; he shall be the custodian of the stamp or mechanical device generally used for affixing the corporate seal of the Corporation and of all books, papers, records, documents and other instruments belonging to the Corporation.

### **Corresponding Secretary**

- 3.5 The Corresponding Secretary shall process all correspondence and keep the Chairperson informed about correspondence received.

### **Treasurer**

- 3.6 The Treasurer shall ensure that full and accurate books of account are kept and in which shall be recorded all receipts and disbursements of the Corporation and, under the direction of the directors of the Corporation, shall control the deposit of money, the safe keeping of securities and the disbursement of the funds of the Corporation; he shall render to the directors of the Corporation at the meetings thereof, or whenever required of him an account of all his transaction as Treasurer and of the financial position of the Corporation.

**Any Other Officers**

- 3.7 The duties of all other officers of the Corporation shall be such as the terms of their engagement call for or the directors of the Corporation requires of them. Any of the powers and duties of an officer to whom an assistant has been appointed may be exercised and performed by such assistant, unless the directors of the Corporation otherwise directs.

**Variation of Duties**

- 3.8 From time to time the board may vary, add to or limit the powers and duties of any officer or officers.

**Agents and Attorneys**

- 3.9 The directors of the Corporation shall have power from time to time to appoint agents or attorneys for the Corporation in or out of Canada with such powers of management or otherwise (including the power to sub-delegate) as may be thought fit.

## **ARTICLE IV MEMBERSHIP IN CORPORATION**

**Classes of Membership**

- 4.1 The membership of the Corporation shall consist of the following classes: Associate Member and Regular Member.

**Associate Member**

- 4.2 Each person, eighteen years of age or older, who subscribes to Bylaw # 3 and who complies with the requirements set forth in this and other Bylaws and any other regulations approved by the members at a duly called meeting of members shall be approved subject to discretion of the directors of the Corporation, to be an Associate member of the Corporation. Associate Membership does not include the privilege of voting at meetings of members of the Corporation or eligibility for serving on the board of directors, Finance Committee, Education Committee and Membership Committee. Associate Membership does include the obligation of readiness to participate in the activities of the Corporation. Associate Membership has a minimum one-year period before qualifying for Regular Membership.

**Regular Member**

- 4.3 Associate Membership is a pre-requisite for Regular membership. The Membership Committee will notify Associate Members when they qualify for Regular Membership. The directors of the Corporation shall articulate the criteria for qualifications for Regular membership, from time to time. Regular membership includes the privilege of voting at meetings of the Corporation and eligibility for the board of directors and all committees. Regular Membership also includes the continued obligation of readiness to participate in the activities of the Corporation.

**Non-Member Parents/Guardians**

- 4.4 Non-Member Parents/Guardians have children enrolled in the Corporation. Non-Member Parents/Guardians are not Associate or Regular members, as they do not assent to the Religious Educational Vision of the Corporation.

**Donor**

- 4.5 A person who supports the Corporation financially from time to time. Donors are not Associate or Regular members of the Corporation.

**Application for Membership**

- 4.6 All applicants for Associate Membership shall file a "Statement of Support" either with the Membership or Admissions Committee. The committee shall process the "Statement of Support" according to procedures established by the directors of the Corporation.

**Admission of Members**

- 4.7 Upon being notified by the Admissions Committee that he is eligible for Associate membership, the applicant shall forthwith be admitted to membership upon payment of the appropriate dues.

## **Appeal**

- 4.8 Any applicant in dispute with a decision of the directors of the Corporation regarding membership or enrolment, the following appeal process is available:

The applicant in dispute shall write a letter to the directors of the Corporation asking for a review and reconsideration. The letter is to state their reasons for requesting the review.

- a) The directors of the Corporation will then respond in writing indicating their decision.
- b) Upon dissatisfaction, the applicant may request a review at a meeting of the members. For a review at a meeting of the members, the directors of the Corporation and the applicant shall present their arguments by a written submission to the members, to be included with the notice of the meeting. No other submission shall be allowed.

## **Resignation**

- 4.9 Any member may resign by filing a written resignation with the Membership Committee but such resignation shall not relieve the members so resigning of the obligation to pay any dues, or other charges accrued, unpaid or pledged.

## **Termination of Membership**

- 4.10 A member shall not be expelled, suspended or terminated, for nonpayment of dues, fees or for any other reason, unless the member is given:

- a) notice of the effective date of intended expulsion, suspension or termination
- b) reason for the notice
- c) not less than fifteen (15) days to rectify the default
- d) an opportunity to be heard orally or in writing, not less than five (5) days before the effective date of expulsion, suspension or termination by a person authorized to decide that the proposed expulsion, suspension or termination not take place.

If rectification does not occur, then expulsion, suspension or termination takes place.

If a member repeats the same or similar default a second time, then d) above does not apply.

If a member repeats the same or similar default a third time, then a) through d) above do not apply and expulsion, suspension or termination takes place immediately.

## **Membership Dues**

- 4.11 A membership fee shall be set by the directors of the Corporation from time to time and authorized by the Regular members of the Corporation. The payment of such membership fee shall entitle the Member to receive the Corporation's information. There are no other benefits receivable by the member for the payment of the membership fees except for the policy in place as set by the directors of the Corporation from time to time which gives priority to members on the enrolment waiting list.

The Secretary or Treasurer shall notify the members of the fees at any time payable by them.

## **Annual Meetings**

- 4.12 Annual meetings of members shall be held at such place and at such time as the directors may determine for the purpose of hearing and receiving the reports and statements required by the Act to be read and laid before the members at any annual meeting, electing directors, reappointing, if necessary, the incumbent auditors and authorizing the directors of the Corporation to fix his remuneration.

## **Special Meeting**

- 4.13 The directors of the Corporation may at any time and from time to time call a special meeting of members of the Corporation to be held at such time and at such place as the directors determine. The phrase "meeting of members" wherever it occurs in this by-law shall mean and include the annual meetings of members and any special meetings of members.

## **Demand for Meeting**

- 4.14 The directors of the Corporation must call a special meeting of the members if they are asked to do so by a written request of at least 25% of the regular members of the Corporation.

**Notice of Meetings**

- 4.15 No public notice or advertisement of any meeting of members shall be required, but notice of the time and place of each such meeting shall be given by any authorized means, not less than ten (10) days nor more than thirty (30) days before the day on which the meeting is to be held, to the auditor, if any, the directors and to each regular and associate member. Notice of a special meeting of members shall state or be accompanied by a statement of, the nature of that special business in sufficient detail to permit the member to form a reasoned judgment thereon; and the text of any special resolution or bylaw to be submitted to the meeting.

**Reports to Members**

- 4.16 Subject to the provisions of the Act a copy of the financial statements for the period that began immediately after the end of the last completed financial year and ended not more than (6) months before the annual meeting, a copy of the auditor's report, if any, and any further information respecting the financial position of the Corporation and the results of its operations required by the articles or the bylaws shall be provided by various means to each member not less than ten (10) days before such

**Persons Entitled to be Present**

- 4.17 Persons entitled to attend a meeting of members shall include regular members, associate members, donors and the auditor, if any, of the Corporation. Any other persons may be admitted by invitation of the Chairman of the meeting or with the consent of the meeting.

**Quorum**

- 4.18 A quorum for the transaction of business at any meeting of members shall consist of 40 Regular Members.

**Right to Vote**

- 4.19 Each Regular member in good standing shall be entitled to one vote on each question arising at any special or general meeting of the members

**Proxies**

- 4.20 Voting by proxy shall not be permitted.

**Absentee Ballots**

- 4.21 Voting by absentee ballots shall be permitted.

**Absentee ballots**

- a) shall be on a form obtained from the office of the directors of the Corporation, which shall be available when notice of the meeting is distributed
- b) must be signed by a Regular member
- c) must be in a sealed envelope
- d) are to specify the resolution(s) and are valid only for the stated resolution(s).

**Scrutineers**

- 4.22 At each meeting of members one or more scrutineers may be appointed by the Chairman or by a resolution of the meeting to serve at the meeting.

**Votes to Govern**

- 4.23 At all meetings of members every question (except Amendments to Bylaws 1, 2 and 3 as stated in Bylaw #1, Article 1, item 1.6 herein) shall be decided by the majority of the votes duly cast on the question.

**Show of Hands**

- 4.24 Every question shall be decided by a show of hands unless the Regular Members request otherwise. Election for directors of the Corporation shall be done by ballot.

**Casting Vote**

- 4.25 In case of a tie vote at any meeting of members, the issue shall be considered defeated; the Chairman shall not be entitled to a deciding vote.

## **ARTICLE V NOTICES**

### **Method of Giving**

- 5.1 Any notice, communication or other document to be given by the Corporation to a member of the Corporation under any of the provisions of the articles or bylaws or the Act, may be given by any authorized means.

Where notice is to be given, notice is deemed to be valid if given by any of the following means including but not limited to, regular mail, courier, fax, email, telephone, voice mail and verbally.

### **Computation of Time**

- 5.2 In computing the date when notice must be given under any provision of the articles or bylaws requiring a specified number of days' notice of any meeting or other event, the date of giving the notice and the date of the meeting or other event shall be excluded. In addition to the calculation of time, an appropriate allowance shall be made for the delivery of the notices.

### **Omissions and Errors**

- 5.3 When there has been an accidental omission or error in giving notice of a meeting, this shall not invalidate the meeting or the decisions made at such meeting.

## **ARTICLE VI INTERPRETATION**

- 6.1 The directors of the Corporation will decide upon matters of a procedural nature not dealt with by the Bylaws.

In all Bylaws of the Corporation, the singular shall include the plural and the plural the singular; "person" shall include firms; masculine shall include the feminine; "member" shall include both Regular and Associate Member; "resident Canadian" means an individual who is determined to be a resident Canadian as defined by the Act; the "Act" shall mean the Ontario Business Corporations Act, as amended from time to time or any act that may hereafter be substituted therefore.

## **ARTICLE VII DISSOLUTION OF THE CORPORATION**

- 7.1 Upon the dissolution of the Corporation and after the payment of all debts and liabilities, its remaining property shall be distributed or disposed of to one or more recognized charities in Canada, the objects of which are similar to the objects of the Corporation or any successor thereto.

## **ARTICLE VIII REPEALING PREVIOUS BYLAWS**

- 8.1 All previous bylaws of the Corporation are hereby repealed.

**BYLAW NO.2**  
**A BYLAW RESPECTING THE BORROWING OF MONEY,**  
**THE ISSUING OF DEBT OBLIGATIONS AND**  
**THE SECURING OF LIABILITIES**  
**CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM**  
BE IT ENACTED and it is hereby enacted as a bylaw of  
CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM

(hereinafter called the "Corporation") as follows:

**Borrowing**

1. The directors of the Corporation may from time to time, in such amounts and on such terms as it deems expedient,
  - a) Borrow money upon the credit of the Corporation;
  - b) Issue, reissue, sell or pledge securities of the Corporation;
  - c) Mortgage, hypothecate, pledge or otherwise create a security interest in all or any property of the Corporation, owned or subsequently acquired, to secure any obligation of the Corporation; and
  - d) Authorize any director, officer or employee of the Corporation or any other person to make arrangements with reference to the monies borrowed or to be borrowed and give securities.

**BYLAW NO.3**  
**A BYLAW RELATING GENERALLY TO THE**  
**CONSTITUTIONAL AFFAIRS OF**  
**CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM**  
BE IT ENACTED and it is hereby enacted as a bylaw of  
CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM

(hereinafter called the "Corporation") as follows:

**Preamble**

1. Believing that it is our duty and privilege as Christians to provide Christian Education for our community and believing that this can best be accomplished by concerted action, we do hereby make and adopt the following Articles of Association to wit:

**Purpose**

2. The purpose of the Corporation is to establish and maintain one or more schools for Christian instruction in accordance with the teachings of the Bible and to establish, maintain and conduct programs for the advancement of Christian education. All activities of the Corporation are for promoting Christian religion and Christian education, as are in agreement with the objects listed in the Corporation's Charter and which are in accordance with this Bylaw.

**Religious Educational Vision**

3. Before all, we, the Membership and Staff of the Calvin Christian School Society of Chatham, recognize and affirm that Jesus Christ is the Eternal Son of God, fully human, and fully Divine. Through His death, and Resurrection, God had made Him both Saviour, and Lord of the world.

The Old and New Testament Scriptures are the only infallible Word of God in which the Holy Spirit reveals to us the true knowledge of God, of ourselves, and of the world. Therefore, we submit ourselves, our goals and labours, including the labours of the mind, without question to its Divine authority.

Christian education proceeds from the following convictions:

- a) Jesus Christ is Lord over all of Life; therefore, students must be taught that every human activity, every subject studied in school, every occupation prepared for or practiced in Corporation, has to be done in obedience and love to Christ. (Rom.14:7-8).
- b) Learning is not independent of faith. Our world is fallen, and sin has also darkened, and distorted the human mind. Therefore, the educational enterprise needs the redeeming and renewing grace of Christ. A goal of Christian education is to “take captive every thought to make it obedient to Christ” (II Cor.10:5).
- c) All truth is from God. God has given us two revelations: the Creation and the Bible (Ps.19). Since both come from Him, believing study of these two sources cannot yield ultimate contradiction. Christian education explores the created world in the light of Scripture. Believers need not fear that the results of responsible science will undermine the Christian faith. The same God is the Author of both revelations.
- d) Sin is separation between God and man and deeply affects all human relationships, private as well as international. Racial and religious attitudes, ethical standards, goals and aspirations, as well as the products of human culture are all tainted by sin and often become misdirected (Rom.1:18-25, 28). Christian education proceeds from the hope proclaimed in the Gospel that in Jesus Christ human life and culture share in both grace and renewal. And so students are to be inspired with the vision of the Kingship of Christ. Christ is Lord and calls us to reclaim all things for Him (Jer.31:33-34; II Cor.5:17-6:2; Col.1:15-20).
- e) Our world belongs to God. He has created it and still daily cares for it by His Providence. Christian education seeks to instill in the students the recognition that God has appointed us as earth keepers, responsible stewards for the well-being of the planet and its inhabitants (Ps.25:1-2; Gen.128)
- f) God has made all people in his own image. Whether male or female, old or young, gifted or impaired--all regardless of race, colour, Ethnic or National origin, have the right to be treated with respect and dignity. No one, however, becomes fit for the kingdom apart from the Spirit's gift of rebirth. Christian education, therefore, urges each student to live a life fully committed to Jesus Christ and His service. To that end it also seeks to identify, encourage, and develop the differing gifts and abilities of every student so that God's servants “may be thoroughly equipped for every good work (2 Tim.3:17).
- g) Parents are appointed by God to be the primary teachers of their children's moral and spiritual values. The school does not seek to replace but rather to add to this parental instruction.
- h) Since God's Covenant embraces not only parents and their children, but the whole body of Christ, Christian education is not just a parental enterprise, but one that calls for involvement of the whole Christian Community. We therefore welcome to our membership all Christians who share this vision of Christian education.
- i) The quality of Christian education is directly related to the Commitment of Christian teachers. Christian education calls for teachers who effectively model both Christian living and love for Christ, as well as honest scholarship and love of learning.

**BYLAW NO.4**  
**A BYLAW RELATING TO SPECIFIC ADMINISTRATIVE**  
**POLICIES OF**  
**CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM**  
BE IT ENACTED and it is hereby enacted as a bylaw of  
CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM

(hereinafter called the "Corporation") as follows:

**ARTICLE I**  
**COMMITTEES**

**Mandate**

- 1.1 Committees are to have a clearly articulated mandate approved by the directors of the Corporation.

**Duties**

- 1.2 In general, the committees' function to advise the directors of the Corporation on matters requiring specialized knowledge and detailed deliberations.

**Appointments**

- 1.3 The directors of the Corporation shall appoint each committee member and would normally appoint members acquainted with and sensitive to the normal matters handled by each of the committees. Administrators are permanent members on some committees. A director of the Corporation is appointed to each standing and ad hoc committee.

**Term of Office**

- 1.4 Terms for committee members will be made according to board policy. No person shall serve more than six consecutive years on any one committee.

**ARTICLE II**  
**FINANCES**

**Revenues**

- 2.1 The funds necessary for the Corporation's activities and programs shall be obtained from the receipt of:
- a) membership fees
  - b) tuition fees
  - c) grants and donations
  - d) fundraising activities
  - e) church collections
  - f) interest
  - g) all other legitimately available sources, as approved by the directors of the Corporation.

**Investment Management**

- 2.2 The directors of the Corporation may do all such other things as are incidental or conducive to the attainment of the Corporation's objects and in particular, subject to the Mortmain and Charitable Uses Act and The Charitable gifts Act:
- a) To acquire, accept, solicit or receive, by purchase, lease, contract, donation, legacy, gift grant, bequest or otherwise, any kind of real or personal property; and to enter into and carry out agreements, contracts and undertakings incidental thereto and to hold such real and personal property, including all such lands, buildings, hereditaments and possessions as may from time to time be acquired or erected by the Corporation, and to use or occupy the same for the objects for the Corporation;
  - b) To exercise all voting rights and to authorize and direct the execution and delivery of proxies in connection with any shares or obligations in any company or corporation owned by the Corporation;
  - c) In connection with any company or corporation in which the Corporation may at any time hold shares or obligations, to take up the proportion of any increased capital to which, as holders of

such shares or obligations, it may be entitled, and to purchase any additional shares or obligations in such company or corporation; to join in any plan for the reconstruction or reorganization of such company or corporation or for the amalgamation of such company or corporation or for the sale of the assets of such company or corporation or any part thereof and in pursuance of such plans to accept any shares or obligations in lieu of or in exchange for the shares or obligations held by the Corporation in such company or corporation; and to enter into any pooling or other agreement in connection with the shares or obligations held by the Corporation in such company or corporation, and in case of sale thereof to give any options considered advisable and to give consent to the creation of any mortgage, lien or indebtedness by any company or corporation whose shares or obligations are held by the Corporation;

- d) To employ and pay such assistants, clerks, agents, representatives and employees, and to procure, equip and maintain such offices and other facilities, and to incur such reasonable expenses, as may be necessary; and
- e) To further attainment of the above objects, to hold, manage, sell or convert any of the real or personal property from time to time owned by the Corporation and to invest and re-invest any principle in investments authorized by law for the investment of trust funds, and to retain any real or personal property in the form in which it may be when received by the Corporation for such length of time as be deemed best: provided, however, that it shall not be lawful for the Corporation hereby incorporated directly or indirectly to transact or undertake any business with the meaning of the Loan and Trust Corporations Act;

### **ARTICLE III ENROLMENT**

#### **Policies**

- 3.1 All instruction programs of the Corporation, which are open to the general public, must be governed by clearly articulated enrolment policies approved by the directors of the Corporation.

### **ARTICLE IV STAFF**

#### **Staff**

- 4.1
  - a) The directors of the Corporation shall appoint all staff members after careful consideration of their Christian commitment and their qualifications to fill the vacant positions. They shall be appointed upon such terms and conditions as the directors of the Corporation may determine.
  - b) All staff members must declare their unconditional agreement with Bylaw No.3. They must be faithful to the Bible in their work and must show this faithfulness in Christian living.
  - c) All staff must enter into an employment contract in a form provided by the directors of Corporation.

## **BYLAW NO.5**

**A BYLAW RELATING TO SPECIFIC REGULATIONS  
FOR THE ENROLMENT OF STUDENTS OF  
CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM**  
BE IT ENACTED and it is hereby enacted as a bylaw of  
CALVIN CHRISTIAN SCHOOL SOCIETY OF CHATHAM

(hereinafter called the "Corporation") as follows:

**Purpose**

1. a) To promote the distinctively Christian character of the school.
- b) To ensure a high level of parental involvement and support for the activities of the school and the Corporation.
- c) To ensure that each student is placed in the most appropriate learning environment.

**Eligibility**

2. a) Enrolment in the school is open to children of Christian Parents and/or Guardians who are members of the Corporation, subject to conditions specified herein.
- b) Enrolment of the children of Non-Member Parents and/or Guardians shall be subject to the approval of the directors of the Corporation in accordance with the accepted conditions and procedures hereinafter set forth.
- c) No child shall be denied enrolment on the grounds of sex, race, colour or ethnicity.

**Procedures of Enrolment**

3. a) An Enrolment Application must be completed by the family requesting services and forwarded to the Admissions Committee.
- b) Families must meet with Representatives of the Admissions Committee for an interview and to complete the "Enrolling Member Statement of Support" form.
- c) The Admissions Committee will submit, in writing to the directors of the Corporation, a recommendation regarding the applicant family.
- d) The directors of the Corporation will review the recommendation and make a decision.

**Enrolment Times**

4. Student(s) would normally be accepted into the school only at the beginning of a new term.

**Transfers**

5. Transfers are to be accepted through the standard procedures of enrolment.

**Conditions of Enrolment**

6. a) Enrolment for all children is subject to the determination and acceptance of the grade/program placement as directed by the Principal.
- b) All parents/guardians agree to have their children participate in and attend all compulsory courses and devotional activities.
- c) The directors of the Corporation may set an initiation fee for first-time supporters of Christian education.
- d) Termination of student enrolment shall be determined by and subject to the policies of the directors of the Corporation in the following areas:
  - i) disciplinary action recommended by the Principal,
  - ii) default of financial obligations,
  - iii) non-availability of appropriate program for child
- e) For new enrolments, the directors of the Corporation may:
  - i) Enrol the applicant student(s)
  - ii) Refuse admittance to the applicant student(s)
  - iii) Place the applicant student(s) on a waiting list on the basis of:
    - Class Size Policy
    - Transportation difficulty
    - Needs of the student(s) and the ability of the school to be able to respond adequately to those needs at the time of application or in the future.

**Financial Responsibility**

7. The Admission Committee will supply the applicant family with the financial data relevant at the time of completing the Procedures of Enrolment.